



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE BOARD MEETING

**TUESDAY, SEPTEMBER 28, 2010**

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Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, September 28, 2010, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:07 p.m. by Chairperson Burtnik.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Charbonneau.

2. Roll Call

Moved by Trustee Scalzi  
Seconded by Trustee Crole

**THAT** the Niagara Catholic District School Board excuse Trustee Nieuwesteeg from attending the Board Meeting of September 28, 2010.

**CARRIED**

Trustee	Present	Absent	Excused
John Belcastro	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Gary Crole	✓		
John Dekker	✓		
Frank Fera	✓		
Ed Nieuwesteeg			✓
Tony Scalzi	✓		
<b>Student Trustees</b>			
Shelby Levesque	✓		
Patrick Fowler	✓		

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Rob Ciarlo**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Charbonneau

Seconded by Trustee Belcastro

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of September 28, 2010, as amended:

**ADDITION TO THE PUBLIC AGENDA**

ITEM C3.3 Notice of Amendment to Board By-Laws

**CARRIED**

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Approval of Minutes of the Board Meetings**

5.1 **June 15, 2010**

Moved by Trustee Belcastro

Seconded by Trustee Crole

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of June 15, 2010, as presented.

**CARRIED**

5.2 **July 7, 2010**

Moved by Trustee Belcastro

Seconded by Trustee Crole

**THAT** the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of July 7, 2010, as presented.

**CARRIED**

5.3 **July 21, 2010**

Moved by Trustee Belcastro

Seconded by Trustee Crole

**THAT** the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of July 21, 2010, as presented.

**CARRIED**

5.4 **August 11, 2010**

Moved by Trustee Belcastro

Seconded by Trustee Crole

**THAT** the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of August 11, 2010, as presented.

**CARRIED**

## **B. DELEGATIONS**

## **C. COMMITTEE AND STAFF REPORTS**

### **1. School Excellence Program - Sacred Heart Catholic Elementary School**

Director Crocco provided background information on the monthly School Excellence Program. Lee Ann Forsyth-Sells, Family of Schools Superintendent of Education introduced Lisa Selman, Principal of Sacred Heart Catholic Elementary School.

Principal Selman, with the assistance of students and staff showcased Sacred Heart Catholic Elementary School as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Selman, the staff and students for their presentation.

### **2. Unapproved Minutes of the Committee of the Whole Meeting of September 14, 2010 and Consideration of Recommendations**

Moved by Trustee Charbonneau

Seconded by Trustee Scalzi

**THAT** the Niagara Catholic District School Board approve receive the unapproved Minutes of the Committee of the Whole Meeting of September 14, 2010, as presented.

**CARRIED**

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of September 14, 2010:

#### **2.1 Financial Reports**

##### **2.1.1 Monthly Banking Transactions**

Moved by Trustee Dekker

Seconded by Trustee Belcastro

**THAT** the Niagara Catholic District School Board approve the Monthly Banking Transactions for the months of June, July and August 2010, as presented for information.

**CARRIED**

##### **2.1.2 Statement of Revenue & Expenditures**

Moved by Trustee Dekker

Seconded by Trustee Belcastro

**THAT** the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at August 31, 2010, as presented for information.

**CARRIED**

### **3. Trustee Honorarium**

#### **3.1 Trustee Honorarium Policy (100.11)**

Director Crocco presented the newly established Trustee Honorarium Policy (100.11), as recommended by the September Policy Committee Meeting. He informed Trustees that Ontario Regulation 357 requires all School Boards in Ontario to establish a Trustee Honorarium Policy by October 15, 2010, which requires Boards to establish a Policy confirming the calculation of the honoraria for Trustee Terms of Office based on the four components outlined in the policy. Director of Education Crocco noted that the honorarium will be adjusted each year to take into consideration the changes in enrolment for the previous year.

Moved by Trustee Crole

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Trustee Honorarium Policy (100.11) for the four year period from December 1, 2010 to November 30, 2014, as presented.

**CARRIED**

#### **3.2 Trustee Honorarium – December 1, 2010 – November 30, 2011**

Director of Education Crocco informed the Board that based on the Trustee Honorarium Policy approved by the Board and in compliance with Ontario Regulation 357, the report outlines the trustee honorarium for the period December 1, 2010 to November 30, 2011.

Moved by Trustee Scalzi

Seconded by Trustee Belcastro

**THAT** the Niagara Catholic District School Board approve the Trustee Honorarium for the year period from December 1, 2010 to November 30, 2011, as noted in Appendix A

\$16,982 for the Chairperson of the Board (last year - \$17,034.81)

\$13,917 for the Vice-Chairperson of the Board (last year - \$13,963)

\$10,851 for the Trustees (last year - \$10,892).

**CARRIED**

#### **3.3 Notice of Amendments to Board By-Laws**

Chairperson Burtnik informed Trustees that the Policy Committee is currently reviewing the Board By-Laws which has been revised by Director of Education Crocco and Board legal council to ensure compliance with recent amendments to the Education Act and its Regulations. The revised By-Laws will be presented to Trustees at the October Committee of the Whole Meeting.

### **4. Special Education Advisory Committee Meeting**

#### **4.1 Approved Minutes of the Special Education Advisory Committee Meeting of June 2, 2010**

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Moved by Trustee Crole

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board receive the Minutes of the Special Education Advisory Committee Meeting of June 2, 2010, as presented for information.

**CARRIED**

#### **4.2 Change in Representation to the Special Education Advisory Committee**

Moved by Trustee Crole  
Seconded by Trustee Dekker

**THAT** the Niagara Catholic District School Board approve the change in representation for the Learning Disabilities Association of Niagara to the Special Education Advisory Committee; Primary Representative: Ashley Graham, Executive Director; Alternate Representative: Carole Fuhrer, Chair, LDA-Niagara.

**CARRIED**

#### **5. Education Quality and Accountability Office (EQAO) Primary and Junior Provincial Assessments of Reading, Writing and Mathematics and Grade 9 Assessments of Mathematics-Academic and Applied 2009-2010**

Superintendent Forsyth-Sells and Robert DiPersio, Administrator of Special Projects presented the report on the Education Quality and Accountability Office (EQAO) Primary and Junior Provincial Assessments of Reading, Writing and Mathematics and Grade 9 Assessments of Mathematics-Academic and Applied 2009-2010.

The Research, Assessment and Evaluation Department will analyze the results of the EQAO Primary and Junior Assessments in Reading, Writing and Mathematics and the Grade 9 Mathematics Assessment for contextual information in the areas of gender, language, and special needs, in order to support the improvement of student achievement for all students in the Niagara Catholic District School Board.

#### **6. Niagara Catholic System Priorities – 2009-2010 Achievement Report**

Director Crocco presented the final Achievement Report on the Niagara Catholic System Priorities 2009-2010 which were designed as part of the transition towards an approved Niagara Catholic Vision 2020 Strategic Plan to be implemented commencing September 2010.

The final Achievement Report for the 2009-2010 school year provided a statistical and analytical review in achieving the four main priorities and seventeen indicators of success. Director of Education Crocco reviewed each indicator and noted either completed or to be continued in the 2010-2011 school year. Trustees were reminded that this new reporting on Board approved Priorities and Indicators will take place annually in January (mid-year report) and the following September with the final report for the preceding school year.

#### **7. Operational Review Report for the Niagara Catholic District School Board 2010**

Director Crocco presented the Report on the Operational Review Report for the Niagara Catholic District School Board 2010 and stated that the Operational Reviews were conducted by an Operational Review Team comprised of third party external consultants of three individuals from Deloitte & Touche and the Ministry of Education operations staff. The Ministry of Education identifies that the purpose of the Review is to increase public confidence and to identify strengths and areas for continual improvement

Director Crocco informed Trustees that in June 2010, Niagara Catholic received a copy of the Operational Review Final Report for the Board. From an operational focus, Niagara Catholic has been recognized by the third party Operational Review Team, both verbally and in the final report, for its numerous provincial leading practices.

8. **Niagara Compliance Audit Committee**

Director Crocco presented information on the Niagara Compliance Audit Committee. He informed Trustees that the Municipal Elections Act, 1996, has recently been amended to provide for an independent compliance audit committee that determines whether a candidate's campaign expenses comply with the Municipal Elections Act. The amendments mandate that a compliance audit committee be formed by each council and local board, including school boards, before October 1, of the election year to hear and decide on applications for compliance audits regarding a candidate's campaign expenses.

Director Crocco stated that, in order to reduce financial costs, over the last few months the Board has been in dialogue with the Regional Clerk and Clerks of Local Municipalities regarding a joint Niagara Compliance Audit Committee rather than having all municipalities and Boards form independent Compliance Audit Committees for this election.

Board Solicitor Bill Amadio has reviewed the Terms of Reference of the Niagara Compliance Audit Committee and will continue to do so as the Councils finalize the terms of the Committee.

Moved by Trustee Charbonneau

Seconded by Trustee Scalzi

**THAT** the Niagara Catholic District School Board approve the participation in the Niagara Joint Compliance Audit Committee to comply with the Municipal Elections Act, 1996, as presented.

**CARRIED**

9. **Elementary and Secondary Staffing 2010-2011**

Superintendent Iannantuono presented the report on the Elementary and Secondary Staffing for 2010-2011.

Moved by Trustee Belcastro

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic Board approve up to four (4) additional staff for deployment in the Elementary panel for the 2010-2011 school year.

**THAT** the Niagara Catholic Board approve up to two (2) additional staff for deployment in the Secondary panel for the 2010-2011 school year.

**CARRIED**

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

1. **Correspondence**

1.1 **Thorold Public Library – Thank You for Donation  
of “With Hope in Their Hearts” Book**

1.2 **Centre for Organizational Effectiveness – Niagara Catholic Vision 2020 Strategic Plan**

Chairperson Burtnik highlighted the complimentary contents of the letter from the Centre for Organizational Effectiveness regarding Niagara Catholic's Vision 2020 Strategic Plan.

1.3 **Wainfleet Public Library - Thank You for Donation  
of “With Hope in Their Hearts” Book**

**2. Report on Trustee Conferences Attended**

Chairperson Burtnik briefed Trustees on the OCSTA Regional Meeting which she attended with Director Crocco.

**3. General Discussion to Plan for Future Action**

**3.1 November Committee of the Whole Meeting**

Director Crocco sought advice from the Trustees regarding the revised meeting time for the November 9, 2010, Committee of the Whole Meeting in order to accommodate the installation of Bishop Gerard Bergie as the Bishop of the Diocese of St. Catharines which occurs during the same evening. Trustees agreed that the November Committee of the Whole Meeting will be held at 1:00 p.m. on November 9, 2010.

**4. Trustee Information**

**4.1 Spotlight on Niagara Catholic – September 14, 2010**

Director Crocco presented the Spotlight on Niagara Catholic – September 14, 2010 issue for Trustees' information.

**4.2 Calendar of Events – October 2010**

Director Crocco presented the Calendar of Events – October 2010 for Trustees' information.

Director Crocco invited Trustees to participate in a bus trip to Montreal to celebrate the Canonization of Brother Andre taking place on October 30, 2010. Trustees were asked to inform Sherry Morena of their intention to attend by October 1, 2010.

**4.3 Installation of Bishop Bergie**

Director Crocco presented information on the Installation of Bishop Bergie taking place November 9, 2010, which begins with an invitational dinner at 4.30 p.m., mass at 7:30 p.m., and followed by a social .

**5. Open Question Period**

None Submitted

**E. NOTICES OF MOTION**

**F. BUSINESS IN CAMERA**

Moved by Trustee Charbonneau

Seconded by Trustee Dekker

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:45 p.m. and reconvened at 9:15 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Scalzi  
Seconded by Trustee Dekker

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of September 28, 2010.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Belcastro  
Seconded by Trustee Scalzi

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of June 15, 2010, as presented.

**CARRIED (Item F1)**

Moved by Trustee Belcastro  
Seconded by Trustee Scalzi

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of September 14, 2010, as presented.

**CARRIED (Item F2)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Crole  
Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of June 15, 2010, as presented.

**CARRIED (Item F4.1)**

Moved by Trustee Crole  
Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Special Board Meeting - SECTION B: Student Trustees Excluded of July 7, 2010, as presented.

**CARRIED (Item F4.2)**

Moved by Trustee Dekker  
Seconded by Trustee Belcastro

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of September 14, 2010, as presented.

**CARRIED (Item F5)**

Moved by Trustee Charbonneau  
Seconded by Trustee Crole

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F10 of the In Camera Agenda.

**CARRIED (Item F10)**



## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Dekker

Seconded by Trustee Scalzi

**THAT** the September 28, 2010 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 9:20 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **September 28, 2010**.

Approved on the **26th** day of **October 2010**.

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Kathy Burtnik  
Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer